

GENERAL FILMING APPLICATION FORM

(Please note application form is **not** a permit to film)

Please state category of filming: News Drama/Documentary Current Affairs Commercial	
Date of application:	
Name:	
Address:	
Contact phone/mobile number:	
Email address:	
Reason for filming:	
Requested filming date:	
Requested start time:	
Requested end time:	
Medium the film will be shown:	
Outline of dialogue in scenes to be shot:	

Full name of crew and roles:

Please list your equipment (cameras, tripods etc.):

Please note: on receipt of your application form and after checking all the relevant details, if you are granted permission to film within the Cwmbran Centre a confirmation email will be sent to you.

Declaration

_____ (Name of individual and/or company) agree to

- Undertake that any of our crew taking part in the activities will abide by any instructions made by staff of the Cwmbran Centre supervising the aforementioned filming.
- Undertake to credit the Cwmbran Centre (either on-screen during the programme, or in the broadcast script) as the venue being filmed or the location of filming unless otherwise agreed by the Cwmbran Centre.
- Agree to adhere to the Method Statement and the Risk Assessment I have attached.
- Attached a copy of our Public Liability Insurance details at a minimum of £5,000,000.

Signature: _____ Date: _____

Name of signature: _____

Please return this form to : info@cwmbrencentre.com

You can alternatively post the form marked **GENERAL FILMING APPLICATION FORM** to:

Cwmbran Centre
1st Floor
Powys House
South Walk
Cwmbran
NP44 1PB